



STIPRAM

Sekolah Tinggi Pariwisata Ambarrukmo Yogyakarta

SURAT KEPUTUSAN



KETUA
SEKOLAH TINGGI PARIWISATA AMBARRUKMO YOGYAKARTA
No. 115.25/SK-Mgjr/A.1/STIPRAM/II/2023

TENTANG
PENUNJUKAN DOSEN TETAP
DALAM PENGAJARAN SEMESTER GENAP
TAHUN AKADEMIK 2022/2023

KETUA
SEKOLAH TINGGI PARIWISATA AMBARRUKMO YOGYAKARTA

Menimbang :

1. Bahwa untuk kelancaran proses belajar mengajar di Sekolah Tinggi Pariwisata Ambarrukmo pada Tahun Akademik 2022/2023, perlu segera menunjuk dosen tetap yang namanya tercantum dalam Surat Keputusan ini.
2. Bahwa sehubungan dengan hal tersebut diatas, perlu segera menerbitkan Surat Keputusan Ketua Sekolah Tinggi Pariwisata Ambarrukmo.

Mengingat :

1. Undang – Undang Dasar 1945 Pasal 31
2. Peraturan Pemerintah Republik Indonesia Nomor 17 Tahun 2010 tentang Pengelolaan dan Penyelenggaraan Pendidikan
3. Undang – Undang Nomor 12 tahun 2012 tentang Pendidikan Tinggi.
4. Keputusan Direktur Jenderal Pendidikan tinggi Departemen Pendidikan Nasional Republik Indonesia Nomor 108/DIKTI/Kep./2001 tentang Pedoman Pembukaan Program Studi dan atau Jurusan.
5. SK. Mendiknas No. 159/D/O/2008 tentang Ijin Operasional Sekolah Tinggi Pariwisata Ambarrukmo Yogyakarta

MEMUTUSKAN

Menetapkan :

Pertama : Menugaskan kepada Ibu Deni Dwi Ananti, S.Par., M.Par., CHE
NIDN : 0520059003
Sebagai Dosen Tetap dalam mata kuliah :

| NO | Mata Kuliah | Prodi | Semester | SKS | Kelas | Jumlah Mahasiswa |
|----|----------------------------|-------|----------|-----|-------|------------------|
| 1 | Front Office (Practice) | D3 | 2 | 1 | E | 35 |
| 2 | Front Office (Practice) | D3 | 2 | 1 | A2 | 25 |
| 3 | Sustainable Tourism | S1 | 4 | 2 | J | 39 |
| 4 | Front Office (Practice) | D3 | 2 | 1 | G | 37 |
| 5 | Front Office (Practice) | D3 | 2 | 1 | F | 37 |
| 6 | Front Office Concentration | D3 | 4 | 3 | FO | 37 |
| 7 | Front Office | D3 | 2 | 2 | F | 37 |
| 8 | Front Office | D3 | 2 | 2 | E | 35 |
| 9 | Front Office | D3 | 2 | 2 | A2 | 25 |
| 10 | Front Office | D3 | 2 | 2 | G | 37 |

Kedua : Dalam melaksanakan tugasnya sehari – hari, yang bersangkutan bertanggung jawab kepada Kaprodi sesuai dengan mata kuliah yang diampunya.

Ketiga : Surat Keputusan ini berlaku sejak tanggal ditetapkan sampai dengan akhir Semester Genap Tahun Akademik 2022/2023

Keempat : Apabila terdapat kekeliruan dalam keputusan ini akan diadakan perbaikan sebagaimana mestinya.

Ditetapkan di : Yogyakarta
Pada tanggal : 01 Februari 2023


Dr. Suhendroyono, SH, MM, M.Par., CHE., CGSP
Ketua

PRESENSI MAHASISWA SEMESTER GENAP 2022/2023

KLAS : FO

Hotel Services

MATA KULIAH
Dosen

: Front Office Concentration
: Deni Dwi Ananti, M.Par., CHE

(1+2)

| No | NIM | NAMA | Klas | TANGGAL PERTEMUAN | | | | | | | | | | | | | | | | | | KETERANGAN | | | | | | |
|----|------------|------------------------------|------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----|----|----|-------|-------|---|
| | | | | 01/06/2023 | 18/02/2023 | 25/02/2023 | 04/03/2023 | 03/06/2023 | 18/03/2023 | 25/03/2023 | 01/04/2023 | 08/04/2023 | 15/04/2023 | 22/04/2023 | 29/04/2023 | 06/05/2023 | 13/05/2023 | 20/05/2023 | 26/05/2023 | 28/05/2023 | 11/02/2023 | S | I | J | % | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | | | | | | |
| 1 | 2211337377 | | | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | 18 | 0 | 0 | 0 % | | |
| 2 | 2191396745 | Agnes Kusumaningrum | F | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | 18 | 0 | 0 | 0 % | |
| 3 | 2211397461 | Ade Wijaya | C | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | | | 10 | 8 | 44.44 | % | |
| 4 | 2201397332 | Agnes Meldiensi | I | √ | X | X | √ | X | √ | X | √ | X | X | X | √ | √ | X | √ | √ | √ | X | | | 10 | 8 | 44.44 | % | |
| 5 | 2211397499 | Akram Naufal | D | √ | X | √ | √ | √ | X | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | | | 4 | 14 | 77.78 | % | |
| 6 | 2201397135 | Aldiansyah Rosenna | D | √ | X | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | | | 4 | 14 | 77.78 | % | |
| 7 | 2201397015 | Ardhany Okta Ferrara | A1 | √ | X | X | X | √ | √ | √ | √ | √ | √ | X | X | √ | √ | X | √ | √ | √ | | | 7 | 11 | 61.11 | % | |
| 8 | 2211397537 | Arief Luqman Hakim | E | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 9 | 2211397401 | Aulia Akbar Fitria Dewi | A2 | X | X | √ | X | X | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | X | √ | | | 7 | 11 | 61.11 | % | |
| 10 | 2211397377 | Bagas Febriansyah Dharmawan | C | √ | X | √ | √ | √ | √ | √ | √ | X | X | √ | X | √ | √ | √ | √ | √ | √ | | | 6 | 12 | 66.67 | % | |
| 11 | 2211397539 | Camella Dayanti | E | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 12 | 2211397375 | Cintia Ratonova | A1 | √ | X | X | X | X | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | X | | | 7 | 11 | 61.11 | % | |
| 13 | 2211397433 | Cristiawan Budi Cahyono | B | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | 18 | 0 | 0 | 0 % | |
| 14 | 2211397510 | Felicia Estefany May Muliani | D | √ | X | √ | X | √ | √ | √ | X | √ | X | X | √ | √ | X | √ | √ | √ | √ | | | 7 | 11 | 61.11 | % | |
| 15 | 2211397618 | Gusti Muhammad Fahmi | G | √ | X | √ | √ | X | √ | √ | √ | √ | √ | X | X | √ | X | √ | √ | √ | √ | | | 8 | 10 | 55.56 | % | |
| 16 | 2211397475 | Ika Christin Simanjuntak | C | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 17 | 2211397547 | Intan Maria Wagianto | E | √ | X | √ | √ | X | X | √ | √ | √ | √ | X | X | √ | √ | X | √ | √ | √ | | | 7 | 11 | 61.11 | % | |
| 18 | 2211397585 | Jalu Prasetyo | F | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | X | √ | √ | √ | | | 4 | 14 | 77.78 | % | |
| 19 | 2201397025 | Jeremy Klever Ongkodihardjo | A1 | √ | X | √ | X | √ | √ | √ | √ | √ | X | X | X | √ | √ | √ | √ | √ | √ | | | 5 | 13 | 72.22 | % | |
| 20 | 2211397592 | Muhammad Imam Safii | F | √ | X | X | X | X | √ | X | √ | √ | √ | X | X | √ | X | √ | √ | √ | √ | | | 8 | 10 | 55.56 | % | |
| 21 | 2201397031 | Muhammad Maulana Iqbal | A1 | √ | X | X | X | X | √ | √ | √ | X | X | √ | X | √ | X | √ | X | √ | X | | | 10 | 8 | 44.44 | % | |
| 22 | 2201397223 | Muhammad Rafiq Hidayatullah | G | √ | X | X | √ | √ | X | X | X | X | X | X | X | X | X | X | X | X | √ | X | | | 15 | 3 | 16.67 | % |
| 23 | 2211397645 | Mutiara Nuradillah Azizah | C | √ | X | √ | X | √ | X | √ | √ | √ | X | X | X | X | X | X | √ | √ | √ | | | 10 | 8 | 44.44 | % | |
| 24 | 2211397486 | Oktaria Rusmawati | C | √ | X | √ | √ | √ | X | √ | √ | √ | √ | X | X | √ | √ | √ | X | X | √ | | | 7 | 11 | 61.11 | % | |
| 25 | 2211397409 | Patricia Gretchen Anabel W | A2 | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 26 | 2211397524 | Ramadhana Saumacevic | D | √ | X | √ | X | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 4 | 14 | 77.78 | % | |
| 27 | 2211397633 | Rifky Akbar Fauzi | G | √ | X | √ | √ | X | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 6 | 12 | 66.67 | % | |
| 28 | 2211397393 | RISPA HERDA DESNITA | A1 | X | X | √ | √ | √ | X | √ | √ | √ | √ | √ | X | X | √ | X | X | X | √ | | | 9 | 9 | 50 | % | |
| 29 | 2211397413 | Rivansa Primaskara | A2 | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 30 | 2211397641 | Rizki Indra Saputra | E | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 31 | 2211397416 | Rossana Febriyana Stella | A2 | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 32 | 2211397417 | Rossi Amelia | A2 | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 4 | 14 | 77.78 | % | |
| 33 | 2211397527 | Selena Efilia | D | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 34 | 2211397493 | Stefanie Ellena Santoso | C | √ | X | √ | √ | √ | X | X | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 5 | 13 | 72.22 | % | |
| 35 | 2211397394 | Syahrul Fadillah Ali | A1 | √ | X | √ | √ | √ | √ | √ | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | | | 3 | 15 | 83.33 | % | |
| 36 | 2201397265 | Tio Tirta Putra | G | √ | X | √ | X | √ | X | √ | X | √ | X | X | X | √ | X | X | X | X | X | | | 13 | 5 | 27.78 | % | |
| 37 | 2211397496 | Zulia Farzana Rahmadani | C | √ | X | √ | √ | √ | X | √ | √ | √ | √ | X | X | √ | √ | √ | √ | √ | √ | | | 5 | 13 | 72.22 | % | |

KETERANGAN :

(*) : Diisi dengan tanggal pertemuan
(S) : SAKIT (bila ada surat pemberitahuan)

(√) : HADIR
(I) : IJIN (bila ada surat pemberitahuan)

(X) : Tanpa ada keterangan



LAPORAN KEGIATAN PENGAJARAN

NAMA DOSEN : Deni Dwi Ananti, M.Par., CHE

MATA KULIAH : Front Office Concentration

KELAS : FO

PROGRAM STUDI : Hotel Services

| NO | TANGGAL PERTEMUAN | POKOK BAHASAN | SUB POKOK BAHASAN | TT & NAMA TERANG | CATATAN | PARAF PETUGAS |
|----|-------------------|--|---|------------------|--|---------------|
| 1 | 01-06-2023 | Bab : BAB IV Uraian: REVIEW MATERI | FRONT OFFICE SPECIALIZATION | | SOME STUDENTS ABSEN | |
| 2 | 25-02-2023 | Bab : BAB II Uraian: ORGANIZATION CHART ROLE OF FRONT OFFICE | MEMAHMAI STRUKTUR ORG FO DAN PERANG MASING-MASING SECTION | | BANYAK YANG MAGANG | |
| 3 | 04-03-2023 | Bab : BAB III Uraian: GUEST CYCLE AND INTERACTION DURING THE GUEST CYCLE | PENJELASAN GUEST CYCLE | | MASIH BANYAK YANG TIDAK MASUK.....MAGANG | |
| 4 | 03-06-2023 | Bab : BAB XV Uraian: MEMBAHAS SOAL UAS | SOAL STRATEGIC FIGURES | | SOME STUDENTS ABSEN | |
| 5 | 18-03-2023 | Bab : BAB V Uraian: TELEPHONE HANDLING ROOM RESERVATION | TELEPHONE MANNER STATUS RESERVATION | | HADIR 25 ORANG | |
| 6 | 25-03-2023 | Bab : BAB VI Uraian: EXPECTED ARRIVAL | PREPARING GUEST LIST | | HADIR 20 MHS | |
| 7 | 01-04-2023 | Bab : BAB VII Uraian: GUEST LIST AND STRATEGIC FIGURES | FOCUS STRATEGIC FIGURES | | 19 HADIR | |

| | | | | | | |
|----|------------|---|--|--|--------------------------------|--|
| 8 | 08-04-2023 | Bab : BAB VII Uraian: STRATEGIC FIGURES | BELAJAR ANALISA | | hadir 10 mahasiswa | |
| 9 | 15-04-2023 | Bab : BAB VIII Uraian: BILLING AND LUGGANE HANDLING | TYPE OF GUEST BILL LUGGAGE HANDING INDIVIDUAL GUEST | | LAST CLASS BEFORE LONG HOLIDAY | |
| 10 | 06-05-2023 | Bab : UTS Uraian: SEMUA MATERI FRONT OFFICE | STUDY KASUS DAN STRATEGIC FIGURES | | BEBERAPA MASIH E-LEARNING | |
| 11 | 13-05-2023 | Bab : CONTINUING Uraian: PRACTICING OFFERING LETTER | FOLLOW BY CONFIRATION LETTER | | SOME STUDENTS ABSENT | |
| 12 | 20-05-2023 | Bab : BAB XII Uraian: CONTINUING CREATE GROUP INFORMATION FOR INTERNAL NEED | NEXT WEEK PRACTISING BREAKDOWN PACKAGE RATE | | SAME AS LAST MEETING | |
| 13 | 26-05-2023 | Bab : BAB XIV Uraian: BREAKDOWN PACKGAE | CONTINUED | | SEMUA MASUK | |
| 14 | 28-05-2023 | Bab : REVIEW MATERI Uraian: HANDLING GUEST COMPLAIN AND STATEGIC FGURES | ROOOM AVAIL RNS ROOM OCCUPIED | | SOME STUDENTS ABSENT | |

Sekolah Tinggi Pariwisata Ambarrukmo (STIPRAM)

Jl. Ahmad Yani, Ring Road Timur 52B, Modalan, Banguntapan, Bantul, DIY (55198)

NILAI MAHASISWA SEMESTER GENAP 2022/2023

KELAS : FO

Hotel Services

MATA KULIAH
Dosen

: Front Office Concentration
: Deni Dwi Ananti, M.Par., CHE

| No | NIM | NAMA | Klas | NILAI |
|----|------------|------------------------------|------|-------|
| 1 | 2211337377 | | | |
| 2 | 2191396745 | Agnes Kusumaningrum | F | |
| 3 | 2211397461 | Ade Wijaya | C | |
| 4 | 2201397332 | Agnes Meldiensi | I | B |
| 5 | 2211397499 | Akram Naufal | D | A |
| 6 | 2201397135 | Aldiansyah Rosenna | D | B |
| 7 | 2201397015 | Ardhany Okta Ferrara | A1 | A |
| 8 | 2211397537 | Arief Luqman Hakim | E | B |
| 9 | 2211397401 | Aulia Akbar Fitriia Dewi | A2 | B |
| 10 | 2211397377 | Bagas Febriansyach Dharmawan | C | B |
| 11 | 2211397539 | Camelia Dayanti | E | B |
| 12 | 2211397375 | Cintia Ratunova | A1 | B |
| 13 | 2211397433 | Cristiawan Budi Cahyono | B | |
| 14 | 2211397510 | Felicia Estefany May Muliani | D | B |
| 15 | 2211397618 | Gusti Muhammad Fahmi | G | B |
| 16 | 2211397475 | Ika Christin Simanjuntak | C | B |
| 17 | 2211397547 | Intan Maria Wagianto | E | B |
| 18 | 2211397585 | Jalu Prasetyo | F | A |
| 19 | 2201397025 | Jeremy Klever Ongkodihardjo | A1 | A |
| 20 | 2211397592 | Muhammad Imam Safii | F | B |
| 21 | 2201397031 | Muhammad Maulana Iqbal | A1 | B |
| 22 | 2201397223 | Muhammad Rafiq Hidayatullah | G | B |
| 23 | 2211397645 | Mutiara Nuradillah Azizah | C | B |
| 24 | 2211397486 | Oktaria Rusmawati | C | B |
| 25 | 2211397409 | Patricia Gretchen Anabel W | A2 | A |
| 26 | 2211397524 | Ramadhana Saumacevic | D | A |
| 27 | 2211397633 | Rifky Akbar Fauzi | G | B |
| 28 | 2211397393 | RISPA HERDA DESNITA | A1 | A |
| 29 | 2211397413 | Rivansa Primaskara | A2 | B |
| 30 | 2211397641 | Rizki Indra Saputra | E | A |
| 31 | 2211397416 | Rossana Febriyana Stella | A2 | B |
| 32 | 2211397417 | Rossi Amelia | A2 | A |
| 33 | 2211397527 | Selena Efilia | D | A |
| 34 | 2211397493 | Stefanie Ellena Santoso | C | A |
| 35 | 2211397394 | Syahrul Fadillah Ali | A1 | A |
| 36 | 2201397265 | Tio Tirta Putra | G | |
| 37 | 2211397496 | Zulia Farzana Rahmadani | C | B |