



# STIPRAM

Sekolah Tinggi Pariwisata Ambarrukmo Yogyakarta

## SURAT KEPUTUSAN



**KETUA**  
**SEKOLAH TINGGI PARIWISATA AMBARRUKMO YOGYAKARTA**  
**NOMOR : 420.4/SK-Mgjr/A.1/STIPRAM/VIII/2023**

**TENTANG :**  
**PENUGASAN DOSEN PENGAMPU MATA KULIAH**  
**TAHUN AKADEMIK 2023/2024 GANJIL**

**KETUA**  
**SEKOLAH TINGGI PARIWISATA AMBARRUKMO YOGYAKARTA**

**Menimbang :**

1. Bahwa untuk kelancaran proses belajar mengajar di Sekolah Tinggi Pariwisata Ambarrukmo pada Tahun Akademik 2023/2024 Ganjil, perlu segera menunjuk dosen pengampu yang namanya tercantum dalam Surat Keputusan ini;
2. Bahwa sehubungan dengan hal tersebut diatas, perlu segera menerbitkan Surat Keputusan Ketua Sekolah Tinggi Pariwisata Ambarrukmo.

**Mengingat :**

1. Undang – Undang Dasar 1945 Pasal 31;
2. Peraturan Pemerintah Republik Indonesia Nomor 17 Tahun 2010 tentang Pengelolaan dan Penyelenggaraan Pendidikan;
3. Undang – Undang Nomor 12 tahun 2012 tentang Pendidikan Tinggi;
4. Peraturan Menteri Pendidikan dan Kebudayaan Nomor 3 tahun 2020 Tentang Standar Nasional Pendidikan Tinggi;
5. Surat Edaran Yayasan Ambarrukmo Yogyakarta Nomor 002/YAY-ED/STIPRAM/VII/2023 Tentang Kebijakan Yayasan Untuk Dosen Membuat Laporan Beban Kerja Dosen , Laporan Kinerja Dosen dan Mengurus jabatan Fungsional Akademik Dosen;
6. Keputusan Direktur Jenderal Pendidikan tinggi Departemen Pendidikan Nasional Republik Indonesia Nomor 108/DIKTI/Kep./2001 tentang Pedoman Pembukaan Program Studi dan atau Jurusan;
7. SK. Mendiknas No. 159/D/O/2008 tentang Ijin Operasional Sekolah Tinggi Pariwisata Ambarrukmo Yogyakarta
8. STATUTA Sekolah Tinggi Pariwisata Sekolah Tinggi Pariwisata Ambarrukmo Yogyakarta.

### MEMUTUSKAN

- Menetapkan :**
- Pertama :** Menugaskan nama dosen yang tercantum dalam lampiran surat ini sebagai dosen pengampu mata kuliah Semester Ganjil Tahun Akademik 2023/2024 pada Sekolah Tinggi Pariwisata Ambarrukmo Yogyakarta.
- Kedua :** Dalam melaksanakan tugasnya sehari – hari, yang bersangkutan bertanggung jawab kepada Kaprodi sesuai dengan mata kuliah yang diampunya.
- Ketiga :** Surat Keputusan ini berlaku sejak tanggal ditetapkan sampai dengan akhir Semester Ganjil Tahun Akademik 2023/2024.
- Keempat :** Apabila terdapat kekeliruan dalam keputusan ini akan diadakan perbaikan sebagaimana mestinya.

Ditetapkan di : Yogyakarta  
Pada tanggal : 01 Agustus 2023



**Ketua**  
**Dr. Suhendroyono, SH, MM, M.Par., CHE., CGSP**

LAMPIRAN  
 SURAT KEPUTUSAN KETUA SEKOLAH TINGGI PARIWISATA AMBARRUKMO YOGYAKARTA  
 NOMOR : 420.4/SK-Mgjr/A.1/STIPRAM/VIII/2023  
 TANGGAL : 01 AGUSTUS 2023  
 TENTANG  
 PENUGASAN DOSEN PENGAMPU MATA KULIAH  
 TAHUN AKADEMIK 2023/2024 GANJIL  
 SEKOLAH TINGGI PARIWISATA AMBARRUKMO YOGYAKARTA

Nama Dosen : Dr. ALDI WISNUMURTI SARWONO, Ir. M.Hum., CHE  
 NIDN : 0528096601

No	Mata Kuliah	Prodi	Semester	SKS	Kelas	Jumlah Mahasiswa
1	English For Tourism 1	D3 Perhotelan	1	2	E	41
2	English For Tourism 1	D3 Perhotelan	1	2	F	41
3	English For Tourism 1	S1 Pariwisata	1	2	F	34
4	English For Tourism 2	S1 Pariwisata	3	2	A2	24
5	English For Tourism 2	S1 Pariwisata	3	2	F	39
6	English For Tourism 2	S1 Pariwisata	3	2	A2	27
7	English For Tourism 3	D3 Perhotelan	5	2	A1	25
8	English For Tourism 3	S1 Pariwisata	5	2	A2	22
9	English For Tourism 3	S1 Pariwisata	7	3	C	35



Dr. Srihendroyono, SH, MM, M.Par., CHE., CGSP

# PRESENSI MAHASISWA SEMESTER GANJIL 2023/2024

**KLAS : F**

**D3 Perhotelan**

MATA KULIAH : English For Tourism 1  
 Dosen : ALDI WISNUMURTI SARWONO

No	NIM	NAMA	Klas	TANGGAL PERTEMUAN															KETERANGAN				
				02/09	09/09	16/09	23/09	30/09	07/10	14/10	21/10	28/20	04/11	11/11	18/11	25/11	02/12	09/12	S	I	X	Σ	%
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15					
1	2231398219	Aditya Purwanto	F	X	√	√	√	X	X	√	X	√	√	√	√	√	√	√			4	11	73%
2	2231398194	Akmal Hijjazi	F	√	√	√	√	X	X	X	√	√	√	√	√	X	√	√			4	11	73%
3	2231398198	Alifiya Nurrachma	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
4	2231398197	Aliya Zahra Fazila	F	√	√	X	√	√	√	X	√	√	√	√	√	√	√	√			2	13	87%
5	2231398211	Amina Mohammad Hatta	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
6	2231398208	Ananda Anjelina Putri Harun	F	√	√	X	√	√	√	√	√	√	√	√	√	√	√	√			1	14	93%
7	2231398214	Andreas Adi Nugroho	F	√	√	√	√	√	√	X	√	√	√	√	√	√	√	√			1	14	93%
8	2231398210	Andreas Susanto	F	√	√	√	√	√	√	X	√	√	X	X	X	√	√	√			4	11	73%
9	2231398220	Anya Galuh Wulandari	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
10	2231398196	Arief Rahman Budiono	F	√	√	√	√	√	√	√	X	√	√	√	√	√	X	X			3	12	80%
11	2231398216	Aubrey Zora Thalita	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
12	2231398222	Beny Ariansyah	F	X	X	X	√	√	√	√	√	√	√	√	X	√	√	√			4	11	73%
13	2231398184	Bernadete Easteria Angeline	F	√	√	√	√	X	√	√	√	√	√	√	√	√	√	√			1	14	93%
14	2231398206	Dea Tri Amanda	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
15	2231398203	Dea Vaneta Sinaga	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
16	2231398188	Ega Ramadan febrianto	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
17	2231398189	F.Ariska	F	√	√	√	√	√	√	X	√	√	√	√	√	√	√	√			1	14	93%
18	2231398204	Fatkhul Huda	F	√	√	√	√	√	√	X	√	√	√	√	√	X	√	√			2	13	87%
19	2231398218	Ferdian Faiz Satriadi	F	√	√	√	√	√	√	√	√	√	X	X	X	√	√	√			3	12	80%
20	2231398202	Hadi Al Burhani	F	√	√	√	√	√	√	X	√	√	√	√	√	√	√	√			1	14	93%
21	2231398205	Iqbal Shaqi Zulkifylly Abi	F	√	√	√	√	√	√	X	√	√	√	√	√	√	X	√			2	13	87%
22	2231398182	Isnaeni Putri Rahmadani	F	√	√	√	√	X	√	X	√	√	√	√	√	√	√	√			2	13	87%
23	2231398192	Kukuh Priambudi	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
24	2231398190	Luthfia Surya Makarim	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
25	2231398207	M. Zidan Tsalasa	F	√	√	√	√	√	√	X	√	√	X	X	X	√	√	√			4	11	73%
26	2231398199	MANUNUL HANA	F	√	√	√	√	√	√	X	√	√	√	√	√	√	√	√			1	14	93%
27	2231398201	Moch Alifa Fakhira Rachim	F	√	√	√	√	X	X	X	√	√	√	√	√	√	√	√			3	12	80%
28	2231398215	Muchammad Farid Fatchur R	F	X	√	√	√	√	√	X	√	√	√	√	√	√	√	X			3	12	80%
29	2231398183	Muhammad Fathan Roihan	F	√	√	√	√	√	√	√	√	√	√	√	√	X	√	√			1	14	93%
30	2231398186	Muhammad Ilyas Maulana	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
31	2231398200	Nasywa Zulfa Salsabila	F	√	√	√	√	√	√	√	√	√	√	√	√	X	√	√			1	14	93%
32	2231398213	Nurfaiz Laila Rahmah	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
33	2231398187	Pramita Fasha Ramadhani	F	√	√	√	√	X	X	X	√	√	√	√	√	√	√	√			3	12	80%
34	2231398195	Raka Mahesa Putra	F	√	√	√	√	√	√	X	√	X	√	√	√	X	√	√			3	12	80%
35	2231398191	Rika Rahayu	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
36	2231398193	Risky Ramadhan Gayo Lbs	F	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			15	0	0%

37	2231398185	Stefanny Zahraa Cinka	F	√	√	X	√	X	√	√	√	√	√	√	√	√	X	√	√			3	12	80%
38	2231398209	Ummu Kalsum	F	X	√	X	√	X	X	X	√	√	√	√	√	√	X	√	√			6	9	60%
39	2231398217	Vinka Gian Saputri	F	√	√	√	√	√	√	X	X	√	√	√	√	√	√	√	√			2	13	87%
40	2231398212	Vinsensius Pandu Dwi K	F	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				15	100%
41	2231398221	Zidni Nur Khafiyah	F	√	√	√	√	√	√	X	√	√	X	X	√	√	√	√	√			3	12	80%

**KETERANGAN :**

( \* ) : Diisi dengan tanggal pertemuan

( S ) : SAKIT (bila ada surat pemberitahuan)

(√) : HADIR

( I ) : IJIN (bila ada surat pemberitahuan)

( X ) : Tanpa ada keterangan

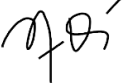







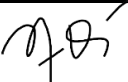

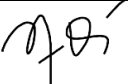

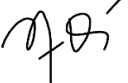



## List Kegiatan Pengajaran SEMESTER GANJIL 2023/2024

Kelas : F

Prodi : D3 Perhotelan

MATA KULIAH : English For Tourism 1

DOSEN : ALDI WISNUMURTI SARWONO

No	TANGGAL PERTEMUAN	POKOK BAHASAN	SUB POKOK BAHASAN	TTD & NAMA TERANG	CATATAN	PARAF PETUGAS
1	02-09-23	<b>Bab:</b> Introduction to EFT, greetings and introduction <b>Uraian:</b> EFT - English related to Tourism (Hotel, Restaurant, Tour and Travel, Transportation)	Tourism vocabulary, how to describe some local/ Indonesian tourism vocabulary			
2	09-09-23	<b>Bab:</b> Check-in guests and registration forms <b>Uraian:</b> Introduce Registration Form, How to fill registration form, How to ask information on registration form	Talking about dates, numbers, time, Knowing detailed information about registration form			
3	16-09-23	<b>Bab:</b> Working with numbers and dates and telling the time <b>Uraian:</b> More exercises on numbers, dates, and time (refer to registration form)			Students are given tasks to do and submit before class finishes	
4	23-09-23	<b>Bab:</b> Asking about occupation and nationalities <b>Uraian:</b> Understanding different jobs in a hotel industry, Understanding different jobs in tourism, Understanding different countries and nationalities	Asking and answering about jobs. Asking and answering about different countries, Asking and answering about different nationalities			
5	30-09-23	<b>Bab:</b> Hotel jobs and duties and daily routines <b>Uraian:</b> The present simple tense	Making 5W/1H questions and Yes/No questions, Making positive sentences, Making negative sentences			
6	07-10-23	<b>Bab:</b> Talking about ongoing activities and future plans <b>Uraian:</b> The present continuous tense	Making 5W/1H questions and Yes/No questions, Making positive sentences, Making negative sentences			
7	14-10-23	<b>Bab:</b> Review Lesson <b>Uraian:</b> Review of Present Simple vs Present Continuous Tenses	Practice making sentences and questions, Practice using present simple and present continuous tenses in different situations		Students are given exercises to do and submit before class finishes	
8	21-10-23	<b>Bab:</b> Ujian Tengah Semester			Students are given test	

		<b>Uraian:</b> Materi ujian: Pertemuan 1 - 7		10/10	material and given 90 minutes to do the exam and submit	A
9	28-10-23	<b>Bab:</b> Handling a reservation and filling-in a reservation form <b>Uraian:</b> Create an FO dialog about: 1. Check-in 2. Check-out 3. Reservation 4. Handling complaints 5. Giving information	Students practice dialogs on Front Office services	10/10	Practice dialogs are done in pairs or 3 students	A
10	04-11-23	<b>Bab:</b> Types of holidays and trends in tourism <b>Uraian:</b> Students understand the different types of holidays and trends in tourism	Types of holidays: cultural, nature, culinary, MICE, etc. Trends in tourism: definitions of tour - tourist - tourism, types of tourists, etc	10/10	Students are given exercises to do and submit before class finishes	A
11	11-11-23	<b>Bab:</b> Explaining the different hotel types and hotel facilities <b>Uraian:</b> Hotel types: resort, convention, budget, etc., Hotel facilities: swimming pool, bar, fitness center, etc		10/10	Students are given exercises to do and submit before class finishes	A
12	18-11-23	<b>Bab:</b> Comparing hotels and tourist destinations <b>Uraian:</b> Making comparison and superlatives	The use of "-er" and "more" for comparison, The use of "-est" and "the most" for superlatives	10/10	Students are given exercises to do and submit before class finishes	A
13	25-11-23	<b>Bab:</b> Taking guests to their room and showing a guest room <b>Uraian:</b> Housekeeper duties	Introduce hotel guest room amenities, Practicing dialog on how to take guests to their rooms	10/10		A
14	02-12-23	<b>Bab:</b> Listening practice <b>Uraian:</b> Listening practice on Housekeeping dialog		10/10	Students are given exercises to do and submit before class finishes	A
15	09-12-23	<b>Bab:</b> Review Lesson <b>Uraian:</b> Review of Meeting 9 – 14		10/10	Students are given exercises to do and submit before class finishes	A
16		UJIAN AKHIR SEMESTER				

## NILAI AKHIR

### English for Tourism 1 - Kelas F Program D3 Perhotelan Ganjil Tahun 2023/2024

No.	N A M A	Nilai UTS (15%)		Spkng 1 (25%)	Spkng 2 (30%)	Nilai UAS (20%)	Participa- tion (10%)	Nilai AKHIR	
		(angka)	(huruf)					(angka)	(huruf)
1	Aditya Purwanto	70	B	70	73	78	73	72.8	B
2	Akmal Hijjazi	65	C	63	73	70	73	68.7	C
3	Alifiya Nurrachma	70	B	73	75	68	100	74.85	B
4	Aliya Zahra Fazila	73	B	70	70	65	87	71.15	B
5	Amina Mohammad Hatta	63	C	65	63	60	100	66.6	C
6	Harun	60	C	65	63	60	93	65.45	C
7	Andreas Adi Nugroho	70	B	73	75	75	93	75.55	B
8	Andreas Susanto	63	C	70	65	68	73	67.35	C
9	Anya Galuh Wulandari	80	A	90	85	80	100	86	A
10	Arief Rahman Budiono	80	A	80	80	80	80	80	A
11	Aubrey Zora Thalita	63	C	63	65	60	100	66.7	C
12	Beny Ariansyah	60	C	70	65	60	73	65.3	C
13	Angeline	80	A	90	90	80	93	86.8	A
14	Dea Tri Amanda	85	A	78	80	80	100	82.25	A
15	Dea Vaneta Sinaga	70	B	70	75	73	100	75.1	B
16	Ega Ramadan febrianto	75	B	75	70	75	100	76	B
17	F.Ariska	78	B	73	75	70	93	75.75	B
18	Fatkhul Huda	63	C	63	68	60	87	66.3	C
19	Ferdian Faiz Satriadi	63	C	63	70	60	80	66.2	C
20	Hadi Al Burhani	63	C	68	63	60	93	66.65	C
21	Iqbal Shaqi Zulkifly Abi	60	C	63	70	60	87	66.45	C
22	Isnaeni Putri Rahmadani	70	B	73	80	73	87	76.05	B
23	Kukuh Priambudi	73	B	75	70	70	100	74.7	B
24	Luthfia Surya Makarim	63	C	63	65	60	100	66.7	C
25	M. Zidan Tsalasa	65	C	68	70	63	73	67.65	C
26	MANUNUL HANA	63	C	63	65	60	93	66	C
27	Moch Alifa Fakhira Rachim	65	C	65	68	63	80	67	C
28	Muchammad Farid Fatchur R	65	C	68	63	63	80	66.25	C
29	Muhammad Fathan Roihan	70	B	70	73	75	93	74.2	B
30	Muhammad Ilyas Maulana	73	B	75	73	70	100	75.6	B
31	Nasywa Zulfa Salsabila	80	A	85	85	80	93	84.05	A
32	Nurfaiz Laila Rahmah	80	A	90	85	80	100	86	A
33	Pramita Fasha Ramadhani	70	B	73	78	70	80	74.15	B
34	Raka Mahesa Putra	73	B	78	80	68	80	76.05	B
35	Rika Rahayu	75	B	73	75	70	100	76	B
36	Risky Ramadhan Gayo Lbs	0	X	0	0	0	0	0	X
37	Stefanny Zahraa Cinka	80	A	95	90	80	80	86.75	A
38	Ummu Kalsum	63	C	70	70	63	60	66.55	X
39	Vinka Gian Saputri	60	C	60	60	60	87	62.7	C
40	Vinsensius Pandu Dwi K	63	C	63	65	60	100	66.7	C
41	Zidni Nur Khafiyah	68	C	60	60	60	80	63.2	C

#### KOMPONEN NILAI AKHIR SEMESTER

Speaking 1 (Self Introduction)	25%
Speaking 2 (FO Dialog)	30%
UTS (Grammar)	15%
UAS (Grammar)	20%
Participation	10%
<b>J U M L A H</b>	<b>100%</b>

#### DISTRIBUSI NILAI AKHIR

80 - 100  
70 - 79  
50 - 69  
<50

<b>A</b>	Sangat Baik
<b>B</b>	Baik
<b>C</b>	Cukup
<b>D</b>	Tidak Lulus

Yogyakarta 2023  
Pengampu English for Tourism 1

Aldi Wisnumurti Sarwono